

## MARRIAGE & CIVIL UNION IN NEW JERSEY

1. A marriage or civil union license is issued by the licensing officer (Registrar of Vital Statistics) in the municipality in which either applicant resides if the marriage or civil union is being performed in New Jersey. If neither applicant resides in New Jersey but the ceremony is being performed in this state, the applicants must apply in the municipality in which the ceremony is being performed.
2. Both applicants must provide “proof of identity”, i.e., valid driver’s license showing current address or valid passport along with lease agreement, property tax bill, utility bill, government issued photo identification with address or any other document approved by the Registrar or his/her designee.
3. The applicants along with one witness (at least 18 years of age) who understands English and who can verify the information that is provided to the Registrar (under Oath) must appear before the Registrar or his/her designee at the Municipal Clerk’s Office, One Main St., Woodbridge, to apply for one of the aforesaid licenses.
4. Once the applicants and witness sign the application that starts a 72-hour waiting period (3 days). Example: If you apply for a license on Monday at 3:00 p.m., it will be available for pick up after 3:00 p.m. on Thursday. If your ceremony is on a Saturday or Sunday, the latest you can apply for a license is the prior Tuesday. (Applicants are reminded that the Municipal Clerk’s Office is closed on most holidays and it is the applicant’s responsibility to check beforehand to be sure the office is open.)

If the 72-hour waiting period is not satisfied, at least one of the applicants must appear before the Judge of the Family Court, Middlesex County Court House, 120 New Street, New Brunswick to acquire a waiver of the 72-hour waiting period. The approved waiver must then be presented to the Registrar at the time of making application.

### WHAT TO BRING WITH YOU WHEN YOU APPLY:

1. Both applicants must bring their driver’s licenses showing current address or passport along with proof of residency in the form of lease, utility bill etc.
2. If either party were previously married or in a civil union, proof of divorce (decree) or dissolution of civil union must be presented for review. If widowed, a death certificate of the immediate preceding spouse or partner must be presented for review. All documents for review must have seal from the municipality or government agency in which it was issued.
3. Both applicants must provide full names of their parents (to include maiden names of mothers) and their respective birthplaces.
4. Applicants must provide name and title of the person(s) performing the ceremony as well as the address and telephone number of the individual(s).
5. Applicants must provide a mailing address where they will be residing immediately following the ceremony.
6. The marriage or civil union license can be picked up during normal business hours after the waiting period. Once the license is released to the applicants, the ceremony must take place within 30 days of issuance or it will expire. If there is a postponement of ceremony or if the event does not occur, immediately notify the **Registrar’s Office at (732) 634-4500 ext. 6443.**
7. License application fee is \$28 cash (**non-refundable**) payable upon application. If applicants are to be married in Woodbridge Municipal Court there will be a \$100 fee for Woodbridge Township residents and \$150 for non-residents payable upon picking up the license. All fees are **CASH ONLY** (**exact change appreciated**)

Applications are processed **Mondays, Wednesdays, Thursdays and Fridays from 8:30 a.m. to 4:00 p.m. and Tuesdays from 8:30 a.m. to 6:00 p.m.** No appointment necessary. Application takes approximately 15 minutes to complete.

**New Jersey Department of Health  
APPLICATION FOR LICENSE**

MARRIAGE       REMARRIAGE       CIVIL UNION       REAFFIRMATION OF CIVIL UNION

(PLEASE PRINT OR TYPE)

DECLARATION OF APPLICANT A <i>(Giving false information constitutes perjury.)</i>				DECLARATION OF APPLICANT B <i>(Giving false information constitutes perjury.)</i>			
1. Name (First, Middle, Last) <i>(List name given at birth or on birth certificate/Maiden name)</i>				1. Name (First, Middle, Last) <i>(List name given at birth or on birth certificate/Maiden name)</i>			
Street Address (Current Legal Residence) (See Note 1)			County	Street Address (Current Legal Residence) (See Note 1)			County
Municipality of Residence (See Note 4)		State	Zip Code	Municipality of Residence (See Note 4)		State	Zip Code
1a. Current Name (if different)			2. Date of Birth	1a. Current Name (if different)			2. Date of Birth
3. Birthplace		4. Sex <input type="checkbox"/> M <input type="checkbox"/> F	5. Age(See Note 2)	3. Birthplace		4. Sex <input type="checkbox"/> M <input type="checkbox"/> F	5. Age(See Note 2)
6. Domestic Status (at this time) (See Notes 3 and 5)				6. Domestic Status (at this time) (See Notes 3 and 5)			
<input type="checkbox"/> Single		Date _____ Place _____		<input type="checkbox"/> Single		Date _____ Place _____	
<input type="checkbox"/> Widowed		_____		<input type="checkbox"/> Widowed		_____	
<input type="checkbox"/> Divorced		_____		<input type="checkbox"/> Divorced		_____	
<input type="checkbox"/> Annulled		_____		<input type="checkbox"/> Annulled		_____	
<input type="checkbox"/> Current Domestic Partner		_____		<input type="checkbox"/> Current Domestic Partner		_____	
<input type="checkbox"/> Former Domestic Partner		_____		<input type="checkbox"/> Former Domestic Partner		_____	
<input type="checkbox"/> Current Civil Union Partner		_____		<input type="checkbox"/> Current Civil Union Partner		_____	
<input type="checkbox"/> Former Civil Union Partner		_____		<input type="checkbox"/> Former Civil Union Partner		_____	
For Remarriage to the same spouse, or Reaffirmation of Civil Union to the same partner, enter date and place of original ceremony:				For Remarriage to the same spouse, or Reaffirmation of Civil Union to the same partner, enter date and place of original ceremony:			
<input type="checkbox"/> Marriage		Date _____ Place _____		<input type="checkbox"/> Marriage		Date _____ Place _____	
<input type="checkbox"/> Civil Union		_____		<input type="checkbox"/> Civil Union		_____	
7a. Enter number of times ever Married (if applicable):		7b. Name of Most Recent Spouse (if any) (List name given at birth or on birth certificate/Maiden name):		7a. Enter number of times ever Married (if applicable):		7b. Name of Most Recent Spouse (if any) (List name given at birth or on birth certificate/Maiden name):	
8a. Enter number of times ever in a Civil Union (if applicable):		8b. Name of Most Recent Civil Union Partner (if any) (List name given at birth or on birth certificate/Maiden name):		8a. Enter number of times ever in a Civil Union (if applicable):		8b. Name of Most Recent Civil Union Partner (if any) (List name given at birth or on birth certificate/Maiden name):	
9a. Parent's Full Name at Birth			9b. Birthplace	9a. Parent's Full Name at Birth			9b. Birthplace
10a. Parent's Full Name at Birth			10b. Birthplace	10a. Parent's Full Name at Birth			10b. Birthplace
11. Are you related to Applicant B? If "YES," how? <input type="checkbox"/> Yes <input type="checkbox"/> No				11. Are you related to Applicant A? If "YES," how? <input type="checkbox"/> Yes <input type="checkbox"/> No			
INFORMATION TO BE COMPLETED BY EITHER APPLICANT							
12. In which Incorporated Municipality in New Jersey do you intend for the ceremony to be performed? (See Note 4)				13. Intended Date of Ceremony		14. Telephone Number where either applicant can now be reached:	
15. Name and mailing address of person who is to perform the ceremony:				16. Mailing Address where you may be reached after the ceremony:			

(See Notes on Page 2)

Continue with Declaration of Identifying Witness and Oath.

UPON COMPLETION, APPLICATION IS TO BE RETAINED AS A PERMANENT RECORD.

DECLARATION OF IDENTIFYING WITNESS

(Giving false information constitutes perjury)

- 1. Name (First, Middle, Last):
Mailing Address (Street/PO Box):
City: State: Zip Code:
2. Have the applicants correctly stated their ages and usual residences?
3. Did the applicants make you aware of any legal impediment to their marriage / remarriage / civil union / reaffirmation of civil union?
If "Yes," explain:

OATH OR AFFIRMATION OF APPLICANTS AND IDENTIFYING WITNESS

NOTE TO REGISTRAR - Applicants and witness should be told that taking a false oath constitutes perjury, which is punishable by a maximum fine of \$7,500.00. In any case where application is made by only one applicant to begin the waiting period, the same identifying witness must return when the second applicant completes the application. In such a case the same witness must sign once again on the line below that on which he/she signed when appearing with the first applicant.

We, who have hereunder signed our names, do solemnly swear (or affirm) that we are not currently ruled mentally incompetent; the answers given by us in this application for a marriage, remarriage, civil union, or reaffirmation of civil union license are true, full and perfect answers to each and all of said questions.

Signature of Applicant A: Date:
Signature of Applicant B: Date:
Signature of Witness: Date:
Second Signature of Witness (if necessary): Date:

Sworn (or affirmed) and subscribed before me at
this day of , 20 at AM PM

Signature of Registrar:

REGISTRAR - DO NOT insert place and date of ceremony or file the application until either the completed certificate or copy thereof is sent to you. Follow-up on all licenses for completion.

License Number: Date of Issue:

Ceremony Performed in (City, Borough, Twp.):

Date of Ceremony:

- NOTE 1. This is the permanent home and principal establishment to which, when absent, the applicant intends to return.
NOTE 2. Both applicants must be a minimum of 18 years of age at the time of application.
NOTE 3. When a remarriage or reaffirmation of civil union license is requested, indicate in Question 6 that the parties are already married or joined in a civil union. It is required that proof of the previous marriage or civil union be submitted to you. Common law marriages, which were legal prior to December 1, 1939, must be established by affidavit showing the place and date of the common law marriage contract. The place and date of the previous marriage or civil union should be stated on both the application and the license. The seventy-

- two hour waiting period is waived. Consent of parents is required for the remarriage or reaffirmation of a civil union of a minor previously joined in a marriage or civil union to the same partner in another state.
NOTE 4. Municipality of residence is the municipality where applicant physically resides, not the mailing address. If both applicants are nonresidents of New Jersey, the application must be made in the municipality where the ceremony will be performed. Registrar should mark the license accordingly.
NOTE 5. The Registrar's review of a divorce decree, dissolution of Civil Union, or termination of Domestic Partnership, submitted with this application, in no way implies the validity of the submitted document. Such determination can only be made by a court of law.

APPLICANTS MUST PROVIDE THEIR SOCIAL SECURITY NUMBERS (N. J. S. 37:1-17)

Social Security Number of Applicant A

Social Security Number of Applicant B

Social Security Numbers shall be kept confidential and may only be released for child support purposes and this document shall not be considered a public record pursuant to P. L. 1963, C.73 (C.47:1A-1 et seq.).